

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Review of the policy and procedures on the acquisition and retention of communications data under the Investigatory Powers Act 2006
Decision-maker	Cabinet Member for Communities, Equalities and Finance
Earliest date when decision can be taken	21 September 2022
Key decision – Yes/No?	No
Date published on forward plan	Not applicable
Date sent to cabinet member	14 September 2022
Recommendation	That the Cabinet Member for Finance, Democracy and Digital approve the revised policy and procedures on the acquisition and retention of communications data under the Investigatory Powers Act 2006 attached as Appendix 1.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Doreen Forrester-Brown, Director of Law and Governance
Report author	Allan Wells, Specialist Governance Lawyer
Contact Number	07908 975603

PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

**ALTERNATIVE OPTIONS
CONSIDERED**

As in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

~~I approved an alternative course of action set out in Part B.*~~

~~or~~

~~I have referred this matter to the Full Cabinet for decision.*~~

~~(* - Please delete as appropriate)~~



Signed

Dated 27.09.22

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.